

Westwind PAC September Meeting Minutes

September 29, 2025 @ 6:30pm via Teams

Meeting called to order: 6:35pm

Welcome!

- Land Acknowledgement by VP Ellen Reid.
- Approval of the minutes from the last PAC Meeting ([May 2025](#)): motion to approve moved Desy, seconded Somaiah, PASSED.
- Chair's Report
 - Goal for this year to have more family friendly events.
 - Parent Golf Social Oct 5th, Can take few more people
 - PAC Executive Vice-Chairs for 2024/2025 are Desy C. & Natalie B. New members Gigi Ma (Treasury) and Somaiah Jalal (Secretary)
 - Westwind Rep needed for DPAC.
 - Other volunteer position updates:
 - Fruit/Veggie Program- are delivered to the school (once or twice a month). Looking for volunteers to wash, count and distribute to classrooms on Wednesday. Will also include milk for the primary classes.
 - Munch A Lunch volunteers needed. Contact Jordan rudekteacher@gmail.com
- Treasurer's Report

Presentation of [August financial report](#). We made more revenue last year than we budgeted for/spent, so we have a surplus! Classroom allocation was not spent. Make it easier for teachers to claim. Mrs. Tse & Ms Reid to encourage teachers to use the budget. Any remaining balance to be given to Ms. Nunn for literacy support.

 - Presentation of updated [2025/2026 budget](#)
 - BC Gaming grant received today (\$9K). Overall expecting a deficit of \$9,975, covered by surplus funds from prior years. Need to start setting funds for spider net replacement.
 - Motion to approve in increase Class Contingency & Literacy Support: Jordan, seconded Cecilia, PASSED
 - Motion to approve increase in Field Trip, Jordan. Seconded Somaiah. PASSED
 - Motion to move mud kitchen budget to this year: Jordan, seconded Natalie. PASSED
 - Motion to reinstate PAC Discretionary Fund. Jordan, seconded Stephanie Clain PASSED.
 - Tech Budget needs to be updated. Vote to occur next month.

Committee & Coordinator Reports

- Parent Education Committee (Jaime & Emily)- Survey to be sent out in October on what parents want to learn about. Looking for volunteers. Please contact Jaime at bayocks@shaw.ca

- Fundraising

Kids Halloween Dance happening October 17th, early bird tickets \$12, at the door \$15. Sold 116 tickets so far.. The dance will be hosted by Rock & Beau - super fun! School has been advertising during the morning announcements. Donations can be made on Munch a Lunch.

- Munch-a-Lunch (Jessica C.): vendors and dates have been finalized, **Volunteers are needed!** Please reach out to Jordan or Jessica if you can commit to helping with our hot lunches!
- **Movie Nights & Snack Days** are making a return. Finalizing timeline.
- Other Business:
 - Saleema Noon. Will she be returning this year? Susan to confirm whether the teachers will be doing the program instead of an outside consultant.
 - Richmond Capital plan, Westwind is slated for upgrades in 2026. Unsure of what has been budgeted and if this will be put on hold as there is a decrease in enrollment and a deficit.
 - Hip-Hop lessons being replaced with K-Pop lessons for this year's Christmas performance.
 - Thank you to the teachers and staff for a warm welcome back to the school year!
- Administrative Report:
 - **Enrollment** is 416 students, 17 divisions
 - **New staff**
 - **Classroom teachers:** Ms. Chan, Ms Mckkittrick, Ms. Kwak
 - **ELL/Resource:** Ms. Calvert
 - **Hot Topic:** Combined classes does not mean children are being designated as accelerated or held back. Work is assigned based on capability and kids are challenged accordingly.
 - **Focus on Numeracy:** Building an understanding between Mathematics and Numeracy. Numeracy is knowing how to apply mathematical skills in day to day activities (baking, shopping, gardening, etc).
 - **Truth & Reconciliation Assembly:** Sept 29th assembly organized by committee of staff. Reminder to students its not Orange shirt day, but Truth & Reconciliation Day.
 - **Outdoor Play & Learning Spaces:** New log circle to be used as a teaching space. Looking to expand the sand pit due to popularity. Donation received from a family of sand toys that are being used by the students.

- **Upcoming dates**

- Sept. 30 Truth & Reconciliation Day (school closed)
- Oct. 1 - Nov. 3: Foundation Skills Assessment (FSA) for Grade 4 & 7 students
- October 20 - 23: Scholastic Book Fair
- Oct 22 -23: Early Dismissal @1:45pm for Learning Updates
- Oct 24: Pro-D Day
- Oct 29: District Cross Country Fun Run

- Adjournment: Motion to adjourn moved Jordan, seconded Tasha, PASSED.

Thanks everyone!

Meeting adjourned: 8:00pm.

Next meeting: Monday, October 20th @6:30pm via TEAMS