

Westwind PAC November Meeting Minutes

November 18, 2024 @ 6:30pm via Teams

Meeting called to order: 6:35pm

Welcome!

1. Approval of the minutes from the last PAC Meeting ([October 2024](#)): moved Desy, seconded Jamie, PASSED.

2. Chair's Report
 - The Remembrance Day ceremony was well done - thank you!
 - After school hangouts - one has happened, two were canceled due to rain, so we're exploring an indoor option.
 - New soccer nets are going to be installed by the city in Spring 2025 - yay!
 - Still looking for a Parent Education Coordinator & a Grade 7 Yearbook Pages Coordinator - email Jordan if you're interested (rudekteacher@gmail.com).

3. Treasurer's Report
 - Presentation of [October Financial Report](#)
 - Food days still look like lots of revenue, but it's front-loaded as we have the order money in before we have to pay for the food, so this will become more accurate as we near the end of the ordering period.
 - Fundraising has been very successful so far - already \$1664 above our \$3K target for the year!

 - Discussion & vote to adopt the [2024/2025 budget proposal](#)
 - New budget proposal based on school requests this year.
 - We have a surplus of over \$16K carried over from last year, which will cover the proposed deficit of approx. \$7K for this year (though our fundraising may also cover the proposed deficit). We will likely have money to carry over to next year as well. Large sums need to be earmarked for a specific project by the end of the year.
 - There is interest in taking on a longer-term project to enhance the outdoor learning space at Westwind. This will require some exploration.

 - **Motion to approve the 2024/2025 budget proposal:** moved Thomas, seconded Drew, PASSED.

4. Committee and Club Reports
 - Fundraising:
 - **Snack Day this Friday, November 22 @ lunch** - bring your loose change for snacks & drinks! How can we make sure everyone gets a chance at getting snacks? The little kids can't always get in, or things are sold out by the time they get there. We could consider letting the K/1 classes go early (11:35am), then have Grades 2-7 go (maybe even set up two tables, one for primary kids and one for intermediate kids). We could

consider a cap on how much each kid can spend to make sure there's enough for everyone (one drink, one snack, or \$5 max), or we could consider a cap on individual items, or even put a cap on the first round, then allow kids to come back for seconds if there's stuff left. The goal is to sell out, but also make sure every kid that wants something can get something.

- **Winter bundle** ordering is on now & closing tonight! Pick up for Purdy's and plants will be at Westwind on December 5th.
- Rock'N'Beau is booked for **Halloween 2025** - yay!
- Munch-a-Lunch: no updates
- Grade 6/7 Outdoor Education & Farewell Fundraising (Pizza Days): no updates
- Grade 7 Farewell Committee: no updates
- Parent Dance: no updates
- Yearbook Committee: no updates
- Other:
 - Knitting/crochet club - Tal will volunteer in the new year. The kids are enjoying this club opportunity with Ms. Nunn in the Library!

5. Other Business: none

6. Administrative Report

- The District **Cross Country Fun Run** in October took place with a smaller number of participants, but it was great! Reflecting on this year's participation, it would be helpful to have more communication next year (Susan plans to have older students visiting classes with younger students to hype it up & explain how it works, plus direct communication home). Some kids didn't know how to participate this year.
- **Halloween** was fun with school-wide pumpkin carving/display & costumes.
- **Ms. Whitelaw's class** is creating an estuary as a really enriching/engaging cross-curricular project. Nice work!
- **Volleyball** is in full swing (Ms. R. Hansen & Mr. D'Avignon are coaching). Staff volleyball team will be playing students on Friday.
- The **Remembrance Day** ceremony was thoughtful and the students were really well behaved. Thanks to parents for attending.
- **Winter "Rock n' Roll" Concert** will be happening Dec.18/19. Families of odd numbered divisions attend the 18th, families of even numbered divisions attend on the 19th (with some flexibility). Doors at 1:15pm, show at 1:30pm.

Upcoming Dates to Note

- Nov. 13-29 Pickleball Lessons
- Nov. 25 Pro-D Day - No School
- Dec. 18 Winter Concert - Odd Divisions
- Dec. 19 Winter Concert - Even Divisions
- Dec. 19 Learning Updates Published
- Dec. 23 - Jan. 3 Winter Break

Q: Will the **Holiday Raffle** be happening this year? Shizuka ran this initiative in the past. Drew is happy to take it on this year & will reach out to PAC Exec to organize - thanks!

7. Adjournment: moved Jamie, seconded Jessica, PASSED.

Thanks everyone!

Meeting adjourned: 7:35pm.

Next meeting: Monday, January 13th @6:30pm via TEAMS