

**Westwind PAC
October Meeting Minutes**

October 21, 2024 @ 6:30pm via Teams

Meeting called to order: 6:33pm

Welcome!

1. Approval of the minutes from the last PAC Meeting ([September 2024](#)): moved Desy, seconded Cecilia, PASSED.
2. Chair's Report
 - Fall is in full swing!
 - Thanks to our awesome fundraising team for 2 great events already this year: the Pub Night & Halloween Dance.
 - Still looking for a Parent Education Coordinator & a Grade 7 Yearbook Pages Coordinator - email Jordan if you're interested (rudekteacher@gmail.com).
3. Treasurer's Report

- Presentation of [September Financial Report](#)
 - Not a lot of activity in September, which is to be expected. There was a late cheque cashed from last year's parent dance, which has been added this month.

- Discussion of proposed [2024/2025 budget](#) & school wishlist
 - The budget already has line items for specific things we've agreed to pay for, but new items come forward every year.
 - Susan has shared the **school's wishlist** as of October 2024:
 - Schoolwide Pickleball lessons for all students (Nov) \$4725
 - Mounted Projector for Multipurpose Room \$1900
 - Portable Speaker \$2500
 - Mud Kitchen - \$2000 if built by the district, \$475 if built by McMath students
 - Picnic Tables - \$1900 each
 - Winter Concert Costumes, Props, etc. - \$300
 - Westwind Banner - \$240
 - 4 new Pickleball Nets, 32 Racquets & 48 Balls: ~\$2000 (could be less expensive if we purchased plastic racquets)

 - The \$5000 budgeted for "School-Wide Activity Program" can cover the \$4725 for schoolwide pickleball lessons. This is precisely what this line item is for.

 - There's \$5000 set aside for "Tech/Capital Project". This line item funds the ongoing lease for the school's ipads, so this isn't available to fund the projector or portable speaker.

 - We have \$1000 set aside for "PE and Recess Sports Equipment". We can likely increase it to \$2000 to cover 4 new Pickleball Nets, 32 Racquets & 48 Balls, given that the gaming amount is bringing in \$1440 more than budgeted.

 - This leaves us with \$2000 to pay for "Special Events" and \$2000 for "Fine Arts", with the following unfunded items remaining on the wishlist:
 - Mud Kitchen - \$2000 if built by the district, \$475 if built by McMath students*
 - *Trevor McArthur would be happy to build one if that's an option.*
 - Picnic Tables - \$1900 each*
 - Winter Concert Costumes, Props, etc. - \$300*
 - Westwind Banner - \$240*
 - Projector - \$1900*
 - Portable Speaker - \$2500*
 - After school hang-out snacks/tea for families - \$80-100 every 2 weeks*
 - (Oct-Nov = approx. \$400, maybe \$1200 for the year)*

 - We begin this school year with about \$16,000 in the bank. We typically aim to carry over \$5000 from one year to the next. So we can run a deficit of \$11,000 this year, and the current projected deficit is only about \$4000. So we can potentially fund most of the remaining items on the list.

Parent ideas:

Outdoor covered space - how might we do this? Likely need some teachers on board for grant writing, etc. Let's explore! For reference, Homma's covered outdoor space cost \$30K.

Hockey box area: are there nets? Yes, but they're stored inside so they suffer wear & tear from moving them in and out of the gym. They've now been moved to the new outdoor equipment shed, which is much more accessible. The nets do need to be replaced often.

There are families that are willing to fund permanent nets (cemented into the ground), but we're not sure what vendors might do this? The district would need to do this, but the PAC can fund the necessary equipment/supplies. Hockey & soccer nets would be great. Let's explore this too!

- **Next steps:** an updated budget proposal will be shared with families in early November, taking into account the school wishlist. We will discuss and vote to adopt the budget at the November 18th PAC meeting. ***Please attend if you are able!***

4. Committee & Coordinator Reports

- Fundraising (Tasha):
 - Pub night made just under \$1000, which is great given the last-minute pivot to a new venue.
 - The Halloween Dance sold 258 tickets in advance, and 70 tickets at the door, and we made \$3300, which is amazing! Big thanks to everyone: Shelly R. Christie E., Meghan H., Gina S., Rupi & Kuldeep G., Jill P., Desy C., Ms. Reid & the 17 volunteers from McMath! Thanks also to everyone that donated to this event and to everyone that bought tickets. Learned a few things to consider for next time: seating in the foyer for those that need a break, more glow sticks, re-name the event to remove the word 'dance' so that kids aren't intimidated or turned off. We hope to do it again.
 - We are trying for a snack date in November - more info to come.
- Munch-a-Lunch: a gentle reminder to families that if your child is away on munch-a-lunch day, you are welcome to pick up their lunch after school or the next morning (but food won't be held over the weekend). Contact Jessica if you have questions. As per our usual policy, refunds are not issued if your child is unable to pick up their hot lunch. Volunteers are always welcome!
- Grade 6/7 Outdoor Education Pizza Day fundraising: no report at this time. Volunteers are always welcome!
- Grade 7 Farewell Committee: no report at this time.
- Parent Dance: no report at this time.
- Yearbook Committee: no report at this time.

5. Other Business:

- none

6. Administrative Report:

- St. Albans Reaching Home program is available to families in need. You can register here:
https://forms.office.com/pages/responsepage.aspx?id=DQSIkWdsW0yxEjajBLZtrQAAAAAAAAAAAAO_VGPzbNURDJIRzZVM1ZEWTRYTjRTME82T1NNV1NYWC4u&origin=QRCode&route=shorturl
- Kindergarten Registration opens Nov. 1st for Priority 1 registration. Info session scheduled for Nov. 6th. See the school newsletter or the district website for details.
- Clubs are already in full swing:
 - Pokemon Thursdays in the library (bring your cards, but not your really valuable ones!)
 - Garden Club
 - Volleyball Team
 - Recycling Club coming up for Grade 5's
- Great outdoor education photos shared!
- Upcoming Dates:



- Pumpkin carving on October 31st - please send a pumpkin carved out from the bottom for pumpkin carving.
- Remembrance Day assembly at 10:45am on November 8th - parents are welcome to attend.

7. Adjournment: moved Tasha, seconded Jamie, PASSED.

Thanks everyone!

Meeting adjourned: 7:33pm.

Next meeting: Monday, November 18th @6:30pm via TEAMS