

**Westwind PAC
June Meeting Minutes**

June 18, 2024 @ 6:30pm via Teams

Meeting called to order: 6:55pm

Welcome!

1. Approval of the Minutes from last PAC Meeting ([May 2024](#)): motion to approve moved Shizuka, seconded Jamie, PASSED.

2. Chair's Report

New PAC Chairperson for 2024/2025:

Thank you to **Jordan Rudeck** for stepping up! He is a Westwind graduate, his parents still live in the neighborhood, and he has one son heading into Grade 2, and another son starting in K next year! Cecilia Rudek will also be helping out. Thank you!!!

Volunteer updates:

Still looking for a **Vice-Chair** - step on up if you can!

Drew will be Past-Chair and will help/mentor as needed.

Other volunteer position updates:

- Grade 7 Grad Committee has been filled (yay!)
- still need General Fundraising Committee members
- still need a Parent Education Coordinator
- still need a Grade 7 Pizza Day Coordinator
- still need a Grade 7 Yearbook Pages Coordinator

3. Treasurer's Report

Presentation of [May financial report](#)

Updated budget for 2024/2025:

The dance went way over their projected fundraising goal, so we have about \$5000 more than we anticipated, which is great! This will allow us to restore the funding that we had cut from next year's budget to their previous totals, and we'll still have left-over funds. Classroom contingency wasn't all used, so there's extra there as well. ****Let's think of ways to better communicate/encourage teachers & staff to use their allocations.***

4. Committee & Coordinator Reports

- Fundraising Committee: last snack day at Sports Day was a great success! Huge thanks to the committee for all their work this year.
 - Munch-a-Lunch Coordinator: no update.
 - Grade 6/7 Outdoor Education Fundraising Coordinator (pizza days): no update.
 - Grade 7 Farewell Committee: things are ready to go for next Tuesday!
 - Parent Dance Committee 2.0: The committee did a great job putting it all together and Meghan & Alanna really took the lead - thank you! It was a HUGE success. Next year, the committee hopes not to
 - Playground Committee: thanks to all who attended and stuck it out in the downpour for our first Westwind Community Carnival! Raffle winners: The Trojanoski family (zipline grand opening) & the Jhuti family (4 tickets to the Concord Pacific Grandstand at the Honda Celebration of Light on July 20th). Huge thanks to Lisa, Rochelle & Aaron for all the set-up help!
 - Yearbook Committee: Yearbooks go out next week!
5. Other Business: none
 6. Administrative Report: Big thanks to the PAC for all of their support!
 7. Adjournment: Motion to adjourn moved Jamie, seconded Shizuka. PASSED.

Thanks everyone!

Meeting adjourned: 7:40pm.