

WESTWIND PAC

COMMUNITY UPDATES

What is the PAC?

The Westwind Parent Advisory Council (PAC) is the officially recognized collective of parents & guardians at the school. **Our mission** is to promote effective communication between the school & families, and to encourage families to participate in discussion & decision-making in support of the goals set out with school faculty, staff & admin.

YOU! All parents & guardians of children attending Westwind are automatically members of the Westwind PAC. While the PAC does elect a PAC Executive Committee each year, *you do not need to sit on the PAC Executive to be an active PAC member*. All members are encouraged to attend meetings & participate in PAC activities at any time!

Who is a PAC member?

What does the PAC do?

The PAC meets monthly to discuss and make decisions about PAC activities & expenditures. The PAC undertakes some of the following initiatives:

- Organizing PAC activities & events to provide parent education
- Encouraging parent involvement, communication & cooperation within the school
- Providing feedback on school programs, policies, plans & activities
- Fundraising to provide financial support for the goals of the school community

The **PAC Executive Committee** is made up of the following 4 positions:

Chairperson (Drew) : the 'official' spokesperson of the PAC

Vice-Chairperson (Shizuka): steps into the Chair as needed

Treasurer (Thomas): the money person

Secretary/Communications (Jamie): the minute-taker



What is the PAC Executive Committee?

NEED MORE INFO?

[CLICK HERE](#)



What is the AGM?

The **Annual General Meeting (AGM)** is where the PAC votes in the Executive Committee & determines the PAC budget for the following school year. **PAC Executive** positions run for **2-year terms**. This year, we need to vote in a new **Chairperson & Vice-Chairperson** as Drew & Shizuka will not be continuing in these roles. *The PAC cannot run without these positions filled!* If you are interested, please reach out to Drew (drew.savage@shaw.ca) for more info.

If you'd like to **volunteer** next year but do not want to sit on the Executive, there are still many ways to help. **Come out to the AGM and see what it's all about!**

When is the AGM?

PAC AGM & May meeting:
Tuesday, May 21st @ 6:30pm on TEAMS

JOIN US

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VOLUNTEERS NEEDED



The following **PAC Executive Committee** positions are up for election at the AGM:

- **PAC President**
- **PAC Vice-President**

Please reach out to Drew or Shizuka to learn more! The PAC cannot run without a full Executive in place, so please consider stepping forward!

THANK YOU!

Drew & Shizuka for your years of service.

MORE 2024/2025 OPPORTUNITIES

- Fundraising Committee
- Parent Dance Committee
- Grade 7 Farewell Committee & Pizza Day Coordinator
- Yearbook Committee
- Parent Education Coordinator

An illustration showing several hands of different skin tones holding up large, colorful letters that spell out "Thank you". The letters are in various colors: 'T' is pink, 'h' is orange, 'a' is light blue, 'n' is red, 'k' is blue, 'y' is purple, and 'o' is green. The hands are positioned below each letter, as if holding it up.

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AGM

Agenda

Welcome and Introductions

1. Approval of the minutes from the last AGM (May 2023)
2. Chair's Report
3. First call for nominations for open PAC Executive positions
 - PAC Chairperson
 - PAC Vice-Chairperson
4. Review & filling of 2024/2025 Committee/Coordinator positions
 - Fundraising Committee
 - Parent Dance Committee
 - Grade 7 Farewell Committee
 - Pizza Day Coordinator (GR 6/7 Outdoor Education & GR7 Farewell fundraising)
 - Yearbook Committee
 - Parent Education Coordinator
5. Treasurer's Report
 - Presentation of & motion to accept the proposed 2024/2025 PAC Budget (draft)
6. Administrative Report
7. Second call for nominations for open PAC Executive Committee positions
 - Elections (if needed)
 - Motion to accept the 2024/2025 PAC Executive Committee
8. New Business
9. Adjournment

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MONTHLY MEETING

May 2024

1. Approval of Minutes from last PAC Meeting (April 2024)
2. Chair's Report
3. Treasurer's Report
 - Presentation of April Financial Report & end of year forecast
 - Motion to allocate remaining 2023/2024 funds as follows:
 - Ultimate frisbee (\$5600)
 - Library furniture (\$2000)
 - Equipment shed (\$3000)
 - Outdoor Education (\$4000)

4. Committee & Coordinator Reports

- Fundraising Committee
- Munch-a-Lunch Coordinator
- Grade 6/7 Outdoor Education Fundraising Coordinator (pizza days)
- Grade 7 Farewell Committee
- Parent Dance Committee 2.0
- Playground Committee
- Yearbook Committee

5. Other Business

6. Administrative Report

7. Adjournment

Agenda



Meeting link will be shared via email
& FB on meeting day!