



## Westwind Elementary PAC - October 17, 2017

Location: Library, Westwind Elementary

---

### Attendees:

---

|                                 |                                 |
|---------------------------------|---------------------------------|
| Kelly Booth (Chair)             | Jackie Poon                     |
| Jennifer Wittenberg (Secretary) | Karla Schroter                  |
| Hanif Hamir (Treasurer)         | Suzy White                      |
| Aranda Broderick (Vice Chair)   | Shannon Billings                |
| Deanna Pike                     | Megan Shury                     |
| Rosie Bains                     | Lisa Mitchell                   |
| Jessica Firestone               | Chris Grewcutt                  |
| Namita Marion                   | Brenda Yttri                    |
| Judie Schneider                 | Garmy Tsang                     |
| Caroline Latu (Principal)       | Nicole Widdess (Vice Principal) |

---

### Welcome and Introductions

- 
- round table of names and kids as there was lots of new faces

---

### Approval of the Minutes

---

Minutes from the September 2017 meeting were approved without amendment.

---

### Chair's Report from Kelly Booth

---

Reminder to sign up for the Westwind FB page to get up to date info.  
Parents can look to the PAC bulletin board - lots of information



---

## **Treasurer's Report (Hanif Hamir)**

---

### **REVENUE:**

-  
The book fair \$1300 net profit  
1 food day that brought in \$1000  
Gaming grant \$8500 down from last year

### **EXPENSES:**

deposit for camp Jubilee \$2170

**- SEPTEMBER 2017 month end report approved, as circulated**

---

## **Administrative Report**

---

### **\*Received the wish list from teachers**

- Admin have in their budget to get an iPad for each classroom teacher in order to document children's learning in action
- loose parts - important for new curriculum - carts that have baskets - variety of items in each (shells, corks, glass beads etc) - use them in different learning
  - cart \$150 and then to fill it \$200 - 2-3 carts for the school
  - Hanif granted them \$500 to buy the carts and supplies to be shared throughout the school.
  - re-visit this in November to see if more money is needed

### **Book Fair funds \$1300**

Admin asked whether some of the book fair money could be used to buy different items for the library - not just books - lego etc.

Admin is planning on booking an author visit - asking whether book fair money could be used toward that.

**Gator balls/gym balls for gym** - Hanif said to go ahead and order as it is already budgeted

**Can Admin go back to staff and see what their top 3 items on their wish list would be and bring that back to the next meeting.**

October 17, 2017 is instrumental rental night at the school - for kids that don't have an instrument (reasonable rental rates)

**FSA is coming up** - many parents opted out of it.

**Volleyball for 6-7 underway** - unisex

staff vs. students game at some point in the season

**Fun Run October 18 at Garry Point** (Mrs. Lum is excited that 34 kids signed up to go)

**Remembrance Day assembly** - everyone is welcome and to come in uniform if you wish.



**Bollywood week in December** - hoping to book at McMath - the end performance will be Friday night December 15th - maybe do tickets for the dress rehearsal???

**Question for Admin from parent:** Safety around the school with the weather changing. Is there a plan in place for sidewalks and parking lot etc?-

Salting is the Administrators job (Principal and Vice) to clear the sidewalks and salt the entrance to the school. The school board is in charge of the parking lot clearing and salting while Ms. Latu and Ms. Widdess are in charge of the entrances and paths. Kelly Booth let them know how slippery it was last year and they said they will try their best to be on it.

---

## Committee Reports

---

### Food Days

- reminder to Mrs. Latu to have 2 students from each class come to pick up food. (Mrs. Latu mentioned that she reminded staff at the last staff meeting)

## Fundraising

### Buck Social Night - Nov 4 at 6:30-8pm

- tickets are available at the office with Hannah. Kelly Booth has some and they are now available to purchase on Munch a lunch.
- same night as UFC fight - will be playing in the bar

**Winter Wonderland Breakfast** (save the date - December 2) - Sandra Stein will be providing professional photos with Santa (all net proceeds going to PAC) looking for volunteers

### Lend a hand (report by Judie Schneider )(Jackie Poon and Namita)

Meeting in multipurpose room at lunch (Tuesday) - grade 4 and up.

Changing focus of used clothing and jackets to:

backpacks, warm socks, gloves etc.

Would like to assemble care packs - fill back packs or sport bags (do a call out for new backpacks/sport bags (or slight used)

- Maybe ask each class to bring different things
- they can grab items from the dollar store
- Possibly ask to donate money directly to this fund and then Committee can go out and buy new items.

### GARDEN CLUB - Lisa Mitchell

Met with Barb Mahon of Sprouting Chefs. She gave a plan of what to do month to month.

There is an opportunity to hire her for the year. She will do seed classes, gardening classes - could work it into the curriculum

Lisa would like to go to a staff meeting and see if any staff wanted to be involved.

In order to make this work, they would need a bit of participation from staff - (example: class sweep the courtyard once a week)

Lisa provided a handout with a list of supplies needed

bricks - Kelly Booth will look into getting it donated





pop up canopy for the courtyard - sprinkling or shade in the summer

The 1st activity - smash some pumpkins and then plant them into the garden and then collect leaves etc. Considering putting it out to the 3 teachers that wanted to volunteer (as only 9-10 pumpkins would be needed)

#### **GAMES CLUB - Brenda Yttri and Namita Marion**

Handout of game requests

They went through all the games they currently have - would like to buy new games. They need to buy all new games for intermediate

Club meets on the following days:

primary games day - Wed

intermediate games day - Thurs

storage is an issue - Aranda has volunteered to empty out and organize the PAC storage room to see what kind of room there is left over for Games Club to use.

- they need proper storage

- a pingpong table has been donated - just need net and paddles

Volunteers are needed. The Committee is going to send out a blurb reiterating how important it is and how it cannot run without volunteers.

The Committee is going to send out a notice to students and teachers asking them what kinds of games etc. they would be interested in playing.

Hanif - motion to give \$1000 to give Games Day money to spend on new games. At May AGM we can revisit this and decide how much to budget for next year.

motion was passed

#### **RDPA - Reported by Suzy White**

signed Westwind up for the movie deal - (have access to newer movies)

-Natural Disaster Preparedness - every class has an earthquake kit - Kelly checked last year and replaced all old ones.

Each bag includes a list that the district gave - mainly first aid supplies, flashlights etc. - no food items.

Health and safety meeting will be in charge of going through the bags (copy of the verification form needs to be updated)- not the teachers job -

- can parents help with this? Kelly and Karla can do it again.

- Nicole Widdess is checking if parents are allowed to help with this.

- Mrs. Latu suggested that they could use noon hour supervisors to help with this

Westwind food safe - still needing volunteers to get certified. There should be at least 1 person with this certification at every food day.



Question: Health and Safety - defibrillator - we don't have one in the school - Suzy will look into this.

## **Parent Education**

Emergency Preparedness Workshop - Deepani is setting up the workshop for a date in November. This will be the first parent education meeting

-what do we do after a Natural Disaster - family plan etc.

---

## **Other Business**

---

**Bench for Mrs. Lyle - dedication - cost \$2150.71**

**Question was brought forth:** has anyone asked her if she wants this dedication?

Nicole Widdess brought up that the District has a policy around dedicating things - lots of red tape around it as PAC's mandate is to support students.

We are shelving this at the moment in order to look more into these issues.

**Sign at the front of the school** - more information and the specific regulations around implementing this is needed.

**Traffic Safety** - chaos in the parking lot in the morning - very dangerous

- reminder letter sent home?
- traffic cones - at the exit?
- traffic committee - traffic safety week - to remind/educate parents

-Mrs. Latu will discuss with the liaison Constable Alison about the need to help enforce the 30km

-There are crossing guards but only at one of the crosswalks. They need to be reminded to wear their vest

\*need to discuss this further

Any general questions/concerns can be directed to [westwindpacchair@live.com](mailto:westwindpacchair@live.com)

---

## **Adjournment**

---

10:30am