

Westwind PAC Meeting Minutes

June 10th, 2020 via Zoom

1. Called to order at 6:03 pm
2. Motion to Approve Minutes, moved by Shelley. All in favour.
3. Voting on Pizza day expenditure. Gr. 7 fundraiser from Pizza day raised \$5693 to spend 45 students. Outdoor Ed cancelled so as explained by Shizuka funds to be spent as follows:
 1. Year Books: \$1260 – already approved last meeting
 2. Graduation Cap Chocolates from Sinfully the Best: \$400.68
 3. Gift Cards to Richmond Centre: \$3375 (45 x \$75)
 4. Gift Bags, Ribbons, Grad 2020 stickers: \$95.45
 5. Custom labeled hand sanitizer
 6. Red San Pellagrino
 7. \$10 Panago per student : \$450

Drew Motion to approve. All in favour, approved.

4. Judie is stepping down as Chair. Drew is stepping up from Co-Vice Chair to become Chair, Shelley will remain as Vice Chair, Sarah will remain as Treasurer and Laura T. as Secretary.
5. Treasurer's Report:

Applied for gaming grant. Will find out in October if we qualify.
179 e-transfers to repatriate from Munch-a-Lunch. Food days/sports day: \$11,642 of this \$13K relates to food orders that had been paid for by families but were not fulfilled due to the school closure. This amount will be repaid to families and we are working with Coast Capital on transaction pricing and setting this up. Please have patience with us while we get this done.

Parent dance: no changes here

Other fundraisers: We have worked with the Gr. 7 team to determine how to spend this money. Shizuka has just explained and then we voted.

Classroom allocation items are all below budget as a result of the school closure. We are seeing more items coming in or June.

School programs: The special events now has the \$6K for the gardening program which cleared in May. The rest of the \$11K relates to the winter performance, tennis lessons, golf and live theatre performances.

Student programs: no changes here

6. Book Fair. Date has been tentatively set during the usual Meet the Teacher week. We will wait and see if either will go ahead. One idea is for it to go virtual.
7. Parent Education. Laura G. has been working on arranging an Anxiety Workshop. The presenter is eager to deliver their workshop. Just waiting for us to be ready. Judie asks if we can do workshops given the Covid situation. Carolyn says we don't quite know. Need to consider a virtual parent workshop. Maybe the presenter could make a video on Youtube and send us the link. Laura G. to follow up with the presenter.
8. Administrative Report.
Ms. Carolyn Latu- Today was a big 'pick-up' day at the school. Primary & Intermediate students picked up their school work and contents of their desks and lockers. Also, Band instruments were returned. A big Thank you to Garmy and the Educational Assistants that helped facilitate the pick up.

We have had 2 weeks of on-site learning. It is going very well. Students are truly enjoying being back to school, while still being cautious. For lunch time students come outside for 30-minute staggered shifts. Rainy day yesterday, we go outside in all weather, kids still enjoyed it.

Ms. Sara Lai – This September we will have fewer students. A larger group of Gr. 7's leaving than the Kindergarten Group coming in. Some years are just larger or smaller. We are losing one division. Specifically, we are losing Mr. Chu, Ms. Metcalf & Ms. Jeffrey (due to her having least amount of seniority). She has had several job offers. Ms. Chan filling in for Ms. Selby while on maternity leave. Ms. Lewry is leaving the school as well and going to Tomset. We have 2.8 positions available in the resource sector.

Judie asks, if we have three empty classrooms will that put us on the closure list. Ms. Latu answers, no that is not a risk. Adds that we are not losing many students, it's the distribution of intermediate and primary students that affects number of divisions.

Shizuka asks if we have the details of the date and time of the Gr. 7 Grad Farewell Drive-Thru. It will be on June 24th, the rest of the details are coming soon. It will be between 10am-2pm and the students will come in shifts. Brulhart, Riddell & Taylor will be there. Using the rolling board will help to space the student and teachers for photos. Shizuka is hoping to have the Gr. 7 gift bags by the date. There will be music and balloons and a lot of (socially-distanced) fun.

Report Cards. Thursday June 25th. Meeting / Greeting time slots will be assigned for pick-up.

No Sports Day or Track meet this year due to the pandemic.

June 26th is a Pro-D Day. It will be on Zoom and they will work on forming classes for next year.

Laura G. asks for the date of Gr. 7 Outdoor Ed for next year. May 10-12, 2021. The camp is rolling over our deposit from last year.

Ms. Latu thanks Judie for her service as PAC Chair. We have enjoyed having her, she is creative and energetic and we will miss her.

Motion to adjourn 6:44pm by Drew. Seconded by Sarah. Adjourned.