

Minutes of Westwind Elementary School PAC

Held in Westwind Elementary School Library, Oct 10, 2018 at 6:00pm

1. Welcome

Kelly Booth, Chair, welcomed those present. Meeting called to order at 6:03pm.
Quorum present.

2. Approval of minutes of meeting on May 23, 2018. change the date from May 28 to May 23

Moved by Kelly Booth that the minutes of the May 23, 2018 meeting be approved. **CARRIED** by Hanif Hamir.

Approval of the AGM Westwind PAC May 23, 2018

Moved by Kelly Booth that the AGM of May 23, 2018 meeting be approved.
CARRIED by Shauna Parnell

3. Reports

3.1 Treasurer's Report - by Hanif Hamir.

- we received the gaming grant in the amount of \$9,408.00.

Moved by Hanif that the Budget report be approved as circulated.
CARRIED Chris and Gina

Moved by Hanif that the Month End report September 30, 2018 be approved as circulated. **CARRIED** Kelly and Monica

3.2 Principal's Report

- Hannah revamped the way to sign in and sign out. There is now a digital clock to let us know when students are leaving as well as they need to explain why they are leaving. The Students have taken to it right away.
- We watched a short video - SOGI for parents. The school trustees passed SOGI policy last spring.
- Credit cards are now available on Cash Online.
- FSA tests for Grade 4 & 7 starting now until November 9th. (except for those that have been excused). Several parents opted their children out. Those with high anxiety and those with learning disabilities opted out.
These tests are good tools to see your child's strengths. It is done now in the fall so that teachers can see where the needs are in the class and can work on that.
- Running Club - fun run at Garry Point on October 17th. Thanks so Mrs. Lum, Mrs. Hayre, Mrs. Stapleton for maintaining the excitement around this event. Ms. Lum is disappointed that kids in grade 6 and 7 are not participating as much. Parents maybe can encourage the older students to participate.
- Family Teams - October 1st for Orange Shirt Day. Groups of multi age students, lead by the

older students, met in their 4 colours. Watched a video "I am Eight" which was one woman's recollection of her experience in residential schools. Kids brainstorm about how to include all students and then completed their own orange cut out t-shirts. They are displayed outside of the classrooms. Great leadership with intermediate students. All engaged and had really great ideas. *maybe find a way to get orange shirts for next year so all students can wear orange*

- Winter Concert - "Winter in our Town" - lead by Mr. John Hudson a retired bad teacher. It will be a performance where all the kids learn all the songs. The performance will take place in our gymnasium. There will be 3 separate shows, Dec 19 in the afternoon, December 19 in the afternoon and December 19 in the evening.
 - There will be approximately 400 audience members per show
 - It will last between 45-1 hour event
 - There will be a Kick off assembly to get kids excited.
 - Senior students will have acting rolls coordinated by Mr. Riddell
- Kindergarten registration starts in November
- Tennis and golf will be happening this year for the students to participate in.
- Teacher Wish List
 - Apple TV throughout the school - 1 per class and 1 in the Library. This way laptops or iPads can link directly to the smart boards.

The PAC has asked for a new wish list from teachers (added to learning lab) Maybe some new items that we want to try and raise funds for.

3.3 Chair Report

Election Year - All PAC Exec's are available for next year. We will start promoting this in the new year and we need to find people before the end of the year.

3.4 Fundraising Committee see attached printout

4 Meeting adjourned at 7:07pm Next Meeting scheduled for November 14th at 9am in the Multipurpose Room

Any general questions/concerns can be directed to westwindpacchair@live.com

PAC COMMITTEE REPORTS - OCTOBER 2018

DANCE COMMITTEE Lisa Mitchell and Shauna Parnell

The event will take place on Feb 2

We have DJ
Photo booth
Caterer all booked

We would like volunteers to help this year:) we are looking for 2 or 3 people to shadow us this year so we can pass on the torch. This is the 40th birthday of Westwind!! This will be a big bash! Wear what you would to a friends 40th birthday party! Invite Westwind past, present and future parents that you know:) invite your friends and neighbours.

Fruit & Veggie Committee - Lingly Wilson

- The program has been going well. A call out for parent volunteers was posted on Facebook a few weeks ago. Generally, parents would email me and I would put them on an email distribution list. An email is usually sent out the weekend before Fruit and Veggie day requesting for help. Anyone interested in helping out regularly or occasionally, please email me at linglywilson@live.ca

Fundraising Committee - Gina Singh, Rachel McGlenister, Kristy Miller & Kerri Clement

The fundraising team has been working hard on planning for the upcoming fundraising year:

1) Halloween Costume fundraiser. This took off slowly but we now have over 60 costumes and have decided to go on-line. Rachel did an amazing job setting up a website of all the costumes and pictures where parents can purchase on-line and then come in on October 12th from 3 to 6:30 to Pickup and Pay. Any items not yet purchased on line will be available for sale that day as well.

2) We have sent out the Save the Date for Pub Night and want everyone to know we secured a better burger as last year the food was not so great! Format will be similar to last year as it was so successful and a great way for Westwind Parents to have fun.

3) Kristy has set up all the information for the winter bundle with Poinsettias, Picnicology (Pasta), Purdy's Chocolate see the dates for purchasing and distribution on the attached.

4) Our Movie Licence was renewed so we are showing our first movie on November 22nd. Gym has been booked.

5) We have attached a list of all Fundraising activities that we will send out to all parents along with the ask letter. See attached for the list of this years proposed fundraising/social activities. We welcome review and any feedback.

6) We have attached the "Ask Letter" from the previous year and **require the following feedback from the PAC this year** in order to update and distribute the letter.

- 1) what are we fundraising for this year? any big asks from the teachers?
- 2) what is our target for this year for the "ask letter" or is it \$3,000 in total for all social and fundraising activities?

PARENT EDUCATION - Laura Grant

Ashley McIntosh from Saleema Noon will be coming to Westwind to do a parent night based on a new program she created called iKid. I wanted to get a speaker who touches on friendships in the primary grades and when should parents leave it to kids to work things out or when to get involved, etc. Hopefully some education in the earlier grades will make stronger

when to get involved, etc. Hopefully some education in the earlier grades will make stronger friendships between parents and students in the older grades.

RDPA - Lingly Wilson

- Assistant Superintendent Lynn Archer and Liz Taylor from the School District were guest speakers at last meeting to explain the piloting draft K-9 Reporting Policy for 2018/2019. The new reporting policy will allow better communication between teachers and parents with more input from students. This is a one year pilot and currently 28 schools from the district have shown interest in partaking in the program. o A question from a parent was who will fund the cost of the tools needed for this new reporting? Lynn advised that there is discussion on funding for iPads on top of the already provided laptops. Details to be worked out.

- Deputy Superintendent Scott Robinson and District Administrator of Central Registration Braunwyn Thompson presented on enrolment and registration process in our school district. They went over school capacity concerns with elementary schools, goal and plan of the district to help balance enrollment among the schools. Priority is to get children from catchment into their own catchment schools, reviewing some of the special programs like Montessori and French Immersion programs. There will be public consultation in the coming future.

- SD38 is promoting the enrollment process to the public, especially for K-7 since high school enrollments are managed by school administrators. They want to educate parents on how and when to register. There will be notice and banners put up in high traffic areas like schools, daycares and community centres. You can also find information on www.sd38.bc.ca/registration.

- **Screenager is scheduled for Oct. 11 at McMath Secondary.** Registration is required and while it's a family event, there will be no childminding. See RDPA Facebook page for details or link from Westwind Facebook page.

- Traffic Safety Meeting starting up again for this school year. PAC and Principals will be getting an email from RDPA on that.

- Food Safe – an email from RDPA will be coming out soon polling which school needs recertification or certification for their parent volunteers. Reminder that all Fruit & Veggie and hot lunch coordinators are encourage to have Food Safe certification. Fruit & Veggie requires a copy of certificate to be sent to them as verification or they will cancel the school program. Westwind should consider sending a parent volunteer to the next training session.

- PAC101 will be offered soon. It is recommended that PAC Chairs, Vice Chair, Treasure and Fund Raising Chairs attend. Information will be coming out to PACs and posted on RDPA social media sites.

- For up to date information on parent education and info from the school district, follow the RDPA at o RDPA: richmonddpasd38@gmail.com
o Website : dpac.sd38.bc.ca
o Twitter: @rdpa38
o Facebook: <https://www.facebook.com/RDPA.DPAC>

FOOD DAY - Jennifer Wittenberg

Introducing a new company called Fuel Catering that we are excited about. It has more variety and healthier options but we have also included lots of fun treats as well. It is now run every Monday from now until June. For our first month we will bring in a profit of almost \$1,000. A great way to fundraise for the school. If you or a grandparent/close involved relative would like to help out please email me at westwindfoodday@live.com.

GARDEN CLUB - Lisa Mitchell, Chris Grewcutt, Hanif Hamir

Waiting to hear back from Mrs. Latu about whether she spoke to Barb Mahon (the garden lady) so that a plan can be made. Barb would like to talk to the teachers quickly about what she actually will do with the classes and have the teachers sign up to participate. Mr. Pantelen's

actually will do with the classes and have the teachers sign up to participate. Mr. Pantero's class was inspired after reading their novel "Seed Folk" that they weeded and cleaned up the courtyard. Thank you so much for doing that. It looks great.

Mrs. Lum and Mrs. Yuen have expressed interest in garden projects.

Garden Club would like to ask again for a chain link fence so that they can put up signage. Just the length of the bark mulch so it wouldn't get in the way of the lawn mower.

**The response from Mrs. Latu was that it was a No to the fence from the school board.

***Mrs. Latu has spoken to Barb and they have decided on the \$350 a day (classes per day) as it works for the teachers. Almost all teachers are interested in participating. This will be starting in the Spring sometime from March to early May.