

Westwind PAC Meeting Minutes

January 29th, 2020

6:30 pm Library

1. Welcome and Introductions

2. **Approval Minutes** – Motion by Drew seconded by Sarah. Vote for all in favour results in yes.

3. **Bryant** – Westwind parent concerned about the location of the Emergency Preparedness (EP) Container. A letter and a petition were submitted to the school board by Bryant to request that we move our container. Sandra Nixon received it as well as Lynn Archer, the assistant Superintendent. Concerned parents have since emailed mentioning that the container is located on/near a service road. Fire chief was emailed to ask if the Fire Dept. had any issues with its location. The petition was signed by Westwind residents, some are Westwind parents (2/3 have kids at school who signed petition). Bryant is happy to answer any questions. Lisa – How many have signed the petition? Answer is 12 families. He did not heavily canvas for more signatures.

4. **Mike Charlton** – Administrators met with school board and him, they went over the criteria again. Recommendations, show us a fact sheet of why we bought container and lists Westwind's specifics.

Westwind EP Container Fact Sheet letter:

- Mandate to provide the EP Container, containing the emergency supplies
- Prior to the purchase they determined a checklist of what they would buy, he then met with each school admin and reviewed important emergency and school layout and selected best place to place container. He then met with Container West who delivered it and performed onsite prep.
- Criteria:

- close proximity to mustering area
- Not adjacent to school, so it can't be climbed onto and then onto school roof or any other structure
- Level blacktop or secure footing (ie. gravel)
- Container must be dead level
- Not to take up major play area
- Limited affect on supervision sightlines
- High visibility to limit theft and vandalism
- On school grounds
- Where a crane truck can get to

Westwind Container placement matches all the established criteria. Is was placed in Oct 29. Its being reviewed and re-evaluated by many levels.

Judie – Why can we not put it in the parking lot? 70% of other schools have theirs located in the parking lot. He chose this because its close to our mustering area. Our mustering area is in the back on high ground. Reminds us it must be two building heights away from the school in case of collapse. Bryant had suggested by the shed and backstop. Kids tend to play there and its also underwater (low elevation). Ruled out that spot.

Bryant – The container is in a play area, this location is used for hockey daily. Sightlines from playground are compromised because children can play behind it. All the other schools have their container at least 300 feet from the playground, ours is 100 ft away and 25 feet from the squareball. He feels container is very close to the play areas.

Judie – Suggests it could create danger of abduction for children because supervisors (Administrators and lunchtime monitors) cannot see what is behind it from playground and its proximity to an exit. Drew disagrees and feels there are many other spots where kids could get nabbed. Bryant mentions that the container blocks sightlines from playground where supervisors are mainly stationed. Judie – have monitors been instructed to check behind? Garmy agrees it's a sightline issue for supervisors. Additionally, we need more monitors, usually we have 2-3. Hard to find time for the monitors to go behind the container. Its been suggested to not allow kids to play on north side of school. Kids will hide

behind the container no matter where we put it. Its being reviewed to the highest level. Its been suggested to put container on gravel directly where it is.

Mr. Charlton - Fire trucks would access from Woodpecker. Its moved 20 feet from the T. Bryant feels its right on the T. Trees are also a concern if we decide to move it. Ms. Latu says we have Mr. Charlton's Powerpoint presentation that can be distributed with minutes, via email.

Drew - Facebook – see the newsletter for information on container placement

Laura G. should we build play area for young children. Judie – yes its our goal to build for younger kids and accessible.

Mr. Charlton shows map of our school grounds and which parts are city owned.

5. Administrative Report – Ms. Latu

Hip hop was a huge success. SL was a great venue – ‘Thank You’ to them. 700 were able to watch. Thank you to the PAC for funding that. Tennis is going well, hope children enjoyed it.

Gearing up for Gr. 7 Loon Lake. Low ropes, high ropes, rock climbing and other activities planned. Booked the bus. Level 5 or above in swimming don't need to take water safe course.

Cultural exchange (from China) was cancelled. Their school district cancelled for health reasons. The cultural exchange is great for the kids, our kids learn from them and they learn what its like to live in smaller city (ie ‘the country’).

Ms. Latu reminds parents to please talk to the teacher if you are not happy with something, this the ethical way. Or speak to administration. Please do not spew anything on social media.

Two performances coming up; RupLoops, the beat guy Wed Feb 19th and Duffelbag Theatre: Peter Pan, Feb 27th. Pro-D Day Feb 14th. Candy Grams, leadership group. Family Teams event DEAR (Drop Everything and Read) and also PJ Day. Message didn't get out to everyone about PJ Day, PAC is welcome to look at big paper calendar in office to try to send reminders for all school activities. One Kindergarten class moved into the school into room 11 from the MLC

(modular learning centre – also called the portable, although it’s a misnomer because it’s a permanent structure).

6. Chair’s Report - Judie

Communication. PAC will step up the Facebook communication. We will check school calendar on website and use Ms. Latu’s Newsletter and the paper calendar to help with reminders.

Drew suggests posting a message of FB: Feel like you are missing things – sync your calendar with iCal link from the Westwind website.

Grants – Honda, asked for \$12,000. Lisa and Judie have submitted application. There are other grants they are monitoring. Timelines. Rupi suggested asking city to put playground on their land

7. Treasurer’s Report (see revenue and expense statement prepared by Sarah, PAC Treasurer)

Revenue Side:

- Book Fair amount to be spent on Visiting Authors
- Other Fundraisers are going well. Entertainment Books raised \$ 1000, Pub Night \$1300, Movie Nights and Four P’s as well make up rest of the number.
- Donations. This was the direct “ask letter” campaign that raised \$5500 vs. \$3600 last year. Gina says ‘Coodos’ to Sarah for her idea to have the letter translated and Thank you to Ms. Latu for finding translator.

8. Committees

a. Fundraising Committee:

Upcoming events: Movie Night: Angry Bird’s 2 – Feb 28th.
Spring Bundle, Purdy’s, Plants, Two River’s Meats.
Wine and Design – with Namita, sometime in May.

- Looking for someone to take over this committee. Gina will show them the ropes. PAC to do a Facebook callout for 2 committees, Fundraising Committee and Playground Committee.
- b. Dance Committee – Rupi.
Physical tickets going on sale hand to hand and on MAL. \$30 to Feb 21 then they go up to \$35. Menu is set, bar will be managed by Kyle for the last year. Spread the word. Theme is fascinators, top hats, garden party dress, Derby, Horses.
 - c. Parent education – District counsellor agreed to come talk about anxiety. Like to give her small gift. Mental health issues for teens, such as sleep, anxiety etc. Do we have suggestions for topics parents are concerned with? Garmy suggested separate sessions for primary and intermediate focused talks.
 - d. MAL – vendor changes have been made. We need someone to take over MAL next year. It's a great fundraiser for the school. It doesn't have to be once a week. It can be less often as the organizer sees fit.
 - e. Pizza Days – Next year's Outdoor Ed may be combined Gr. 6/7. We can go to better outdoor ed locations with more kids. The decision will ultimately be on the school.
 - f. Pink Shirt Day – shirts are here. Note on Facebook, help to distribute.

Motion to adjourn Laura T. Lisa seconds it.