

# Minutes of Westwind Elementary School PAC

Held in Westwind Elementary School Library, April 10, 2019

## 1. **Welcome**

Kelly Booth, Chair, welcomed those present. Meeting called to order at 9am.  
Quorum present.

## 2. **Approval of minutes of meeting of February 13, 2019.** Approved by Hanif, no objections

## 3. **Reports**

### 3.1 **Treasurer's Report**

- Parents Dance - just over \$4,000 net profit
- each pizza day is generating just over \$700
- All teachers are using up their amounts which is excellent.
- Parent Education program is coming up at Homma - The cost is about \$500 -
  - we will be under spending in this category.

Motion to approve report - Approved by Chris Grewcutt, everyone in favour, no objections.

### 3.2 **Principal's Report**

- Tyler from Golf BC is set up in the gym - We will have 3 days packed full of golf lessons.
- DARE has started (for grade 5s) - The books have been dropped off. Every Monday for the next 10 weeks. Food Days will be moved to Room 18
- May 23rd is the track meet at Minoru - It will include grade 3s Mr. Riddell has the track attack schedule all organized and ready to start
- May 28th will be Welcome to Kindergarten from 2-3pm - K teachers can host it in their rooms So far there will be 46 incoming students - looking at two K classes and one K/1 class. Would appreciate a PAC person to say something at the beginning of the event(in library).
  - In terms of who will be placed in K/1, Admin/teachers look at birth month in addition to asking parents and teachers observe and make a recommendation.
- Apple TV - purchased for the whole school (talked about 4 classrooms but Admin decided to do them all at once) (we have 16 smart boards) - half of the classrooms have them installed already.
- Outdoor space
  - Lisa Mitchell, Ms Yuen, and Ms. Harvey-Wong - created a sketch of what they were looking to create in the outdoor space
    - Want to add more garden beds
    - Garden shed (doors open up with a white board)
    - logs for sit down area

- The whole area will be bark mulch
- There will be a sand box for Ks
- Westwind is next in line after Byng so once they are done they will move on to us.
- Thinking that the cost will be around \$8,000 - that is just an estimate, not a final cost
- Teachers will incorporate this outside space into their program - "Wilderness Day" - etc.
- Hopefully it will be completed by the end of the school year. Fingers crossed!
- Gardening program starts in 2 weeks
  - 11 divisions are participating
  - There will be a bit of planting happening. Students will also be learning about composting etc. The instructor will be working with each teachers curriculum

### 3.3 Chair Report

- We are actively recruiting for all positions. If you know anyone please put out the message. We need to know by May for the AGM. Please send them our way if you know anyone who is interested.
  - Kelly sent a letter out to grade 4 and under to try and recruit.
- Pizza day - found parents to run this for 2019/2020. Barb Bunting has rounded up a crew to run it next year.
  - going to maybe use Steveston Pizza Factory next year instead of Dominoes
- May 15th is our PAC and AGM - 2 hour meeting. Please come out as we need to have a quorum.
  - in this meeting we need to plan our budget for next year. Think and bring your ideas.
- New traffic safety signs at the end of Kingfisher. They are fantastic and super effective. It makes drivers more aware.

### 3.4 Fundraising Committee

- Grade 7 Graduation - Everything is organized. Just looking for a timeline from Admin.
  - Tuesday 25th is graduation. Everyone goes at 1:45 and the grade 7s can stay later.
  - Assembly maybe right after recess. Then after that the day is yours (Grade 7s/ parents) for the luncheon and dance. Any time after 11:30pm. Parents ceremony around 10:30 Maybe shift recess to 10:00 so everyone is ready to go for the assembly at 10:30
- May 14th set for parent luncheon. Thinking of bringing in lunch from McNair Culinary Arts Program. The school can pay for this. We will need to know ahead of time numbers of parents.
- Parent Education (Technology event at Homma on April 25th) : 12 people have RSVP already - The topic is Internet Safety - cost us around \$500. You must RSVP back to Laura Grant if you would like to attend. In addition, Homma has invited our kids to their afternoon session.

- Lynda Terborg - Shredding program - great fundraising opportunity. It is set up so that people give by donation - Contract with shredding company. It only needs a few volunteers. (to take donation money)
  - it can be any time but the best time is right after tax time.
  - Maybe the Grade 7s can kick off their leadership program with this next year.
  - PAC will have a conversation with Gina Singh(Fundraising Committee) to see what she(they) think about.
- Winter Wonderland brunch date change to the week of December 8th next year.
- Sensory Path has been set up and everyone seems to be enjoying it. It would be great to expand on this idea next year.

**4 Meeting adjourned at 9:56 am - Shauna Parnell - motion to adjourn. All in favour.**

**Next meeting is scheduled for May 15th**

Any general questions/concerns can be directed to [westwindpacchair@live.com](mailto:westwindpacchair@live.com)