

Minutes of Westwind Elementary School PAC

Held in Westwind Elementary School Library Room, Feb 13, 2018 @ 6pm

1. **Welcome**
Kelly Booth, Chair, welcomed those present. Meeting called to order at 6pm.
Quorum present.
2. **Approval of minutes of meeting January 17, 2018.**
Moved by Hanif that the minutes of the January 17, 2018 meeting be approved. **CARRIED** (Shauna)
3. **Reports**
 - 3.1 **Treasurer's Report** - see attached submitted by Hanif Hamir. **Moved** by Kelly Booth that the Month End report be approved as circulated. **CARRIED** (Gina & Laura)
 - 3.2 **Chair's Report** - no PAC meeting in March due to Spring Break.
 - Vice-Chair has stepped down (daughter is no longer attending Westwind). We will be looking for a new Vice-Chair for September.
 - Committee members, please let Kelly know if you are leaving your position before April PAC meeting so positions has be posted.
 - 3.3 **Principal's Report**
 - Update on traffic: a representative from the district came for a visit with Mrs. Latu. He stated that the 30km school zone's regulation distance is accurate and therefore wont be changed unless a request is made.
 - With respect to the cross walk at the south end of the school, he agreed that the sight lines were bad and had some suggestions which he will send in a report (he stated that most likely no traffic light would be installed though).
 - RCMP came to the school to remind parents about the 30km school zone. Tickets were handed out and the RCMP noted that there were many seatbelt violations. Lots of children in cars without seatbelts. Many tickets were handed out.
 - Tennis is progressing. The students are learning skills and Admin are pleased with having the students participate in this activity. Lots of students signed up for the after school lessons as well.
 - There will be a student satisfaction survey handed out to students in grade 7 and grade 4. The topic will be around how the students feel at school (are there at least two adults at the school that you feel care about you). Admin will compile the results. Parents will also be given the survey to fill out.
 - Pink Day shirts are being sorted and will be delivered either the 14th or 15th.
 - Christina Estrada has joined the staff and will be working at the front on Monday and Tuesdays
 - There was a discussion around the presentation that happened with Get Real. Parents requested that in the future there was more information given so that there was a possibility to continue the conversation at home.

- Jump Rope for Heart is going to be aligned with anti-bully day but the fundraiser portion will take place after Spring Break.
- As mentioned in the Agenda, Admin had put in a request for the purchase of Gym Mats in the amount of \$8,600.
 - Kelly put forth a motion to approve the mats. Shauna, Laura and Kari seconded the motion. All in favour, no opposed

3.3 Fundraising Committee

- **Lend a Hand** - looking for another parent to step up and work with Judie as Jackie has had to step down from her position.
- **Garden Club**
 - a. there are currently a lot of recyclables in the court yard. They need to be cleaned up and in the future no more recycles are to be left out there.
 - b. In the process of ordering a shed.
 - c. hoping to order a pop up tend for the courtyard.
- **Games Club** - needing more volunteers. Next year Brenda and Namita will be transitioning to an intermediate games club and therefore, they are looking for parents to head up the primary games club.
 - They are looking to purchase outdoor games. A suggestion to maybe purchase just one outdoor game to start with until you can get some more consistent volunteers.
- **RDPA:**
 - the budget advisory committee at the school board made a motion to request additional funding from the provincial government to ensure that all schools in Richmond are properly equipped for Emergency Preparedness. They have committed to 2.5 million dollars for the next 5 years in order to get the schools properly equipped.
 - Westwind's emergency bags are all done and have been updated this year.
 - the kinds of things that we are missing are different snacks but not sure if this is possible as in the past, food items have led to rodents. They would have to be placed in specific bins and the food items would need to be replaced every year.
 - Picaboo was guest speaker at Jan. RDPA meeting. Helen Velazquez (hvelazquez@picabooyearbooks.com) 604-506-7476. They are offering the district elementary schools support on planning and creating yearbooks. Can visit schools to offer training.
 - Policy 100 review and feedback went out to the public. Got some good feedbacks from students and staff but sadly very little from parents.
 - Movie licensing - since some schools had already been invoiced for this school year, invoicing confusion is being sorted out. The understanding is that ACF is working to align all school renewal dates to be the same. RDPA had sent out email informing school that regardless when their licensing end date is they can still show movies this year.
 - 1 more movie night will happen before the end of school a suggestion to make it free. More like a social evening.
 - SOGI committee will resume their meeting again on Jan. 22. On their schedule is to review other policies in the districts. There is a draft at this point.
 - Calendar Committee has set the calendar for 2018/2019, they are going to review 2019/2020 school year.
 - EA numbers: while the REAP program has been very successful and saw the 3rd class graduating, the district is still 40 EA's short for the district.

- City Council: There is concerns that City Councillors are not putting educational needs as their top priority. With growing developments, like Lansdowne area, there is no plans presented or discussions made on educational needs and support. City centre elementary schools are all maxed in space. There is a growing concern among those schools on how are they going to support growing demands. With upcoming election, parents need to voice concerns and consider how their schools will be impacted. Also reach out to your School Trustees.
- Traffic Safety: Westwind concerns were discussed at last meeting. RCMP would like to know what time of the day are there the biggest concerns. Will be working with the school in February. City By-Law officers have been visiting several schools in the district and had been making notes. Next committee meeting is April 5th, please forward RDPA any of your concerns. It should be noted that City can not ticket or intervene in issues on school property, that is the responsibility of the administration. It is up to the administration to educate parents. City will provide as much support as they can - better signage, review needs for traffic lights, etc. But those are on a case by case basis after review by staff. Some schools had chained off their parking lot during certain times of the day as a way to control traffic issues and for safety of children.
- Long Range Facility Plan is reopening the discussion of right sizing schools and border lines will be reviewed as well. There are currently some schools who are maxed or over their school limit with students while others showing low enrolment. There is a current low enrolment in the district

6 Date and Time of Next Meeting

TBA

7 Meeting adjourned at 7:10pm

Any general questions/concerns can be directed to westwindpacchair@live.com

Westwind Parent Advisory Council
Bank Reconciliation
JANUARY 31, 2018

SURPLUS/DEFICIT 29,750.75

Balance per Bank Statement JANUARY 31, 2018

Checking Account \$ 32,408.36
Checking Account (Gaming) 4,170.65
Westwind - payroll deposits only 5.00

Total 36,584.01

Less: Outstanding Cheques

#2272	224.00
#2279	5626.75
#2281	127.11
#2282	55.75
#2283	102.00
#2284	153.8
	<u>7,203.71</u>

Add: Outstanding Deposits

23-Jan 113.19

Adjusted Bank Balance - JANUARY 31, 2018

113.19

Difference