

WESTWIND ELEMENTARY SCHOOL
Home of the Westwind Waves



11371 Kingfisher Drive, Richmond, BC V7E 4Y6

Early Warning: 604-668-6498

School Office: 604-668-6497

website: <https://westwind.sd38.bc.ca>

email: westwind@sd38.bc.ca

Instagram: @westwindwaves

Principal: Mr. Bill Juhasz
Vice Principal: Mrs. Susan Tse

This agenda belongs to:

NAME _____

DIVISION _____

TEACHER _____

WESTWIND ELEMENTARY SCHOOL 2023-2024

Bell Schedule

8:40 am..... Warning Bell
8:45 am..... Morning classes begin / Attendance taken
10:10-10:25 am..... Recess
11:50-12:20 pm..... Lunch (Play First)
12:20-12:42 pm..... Lunch (Eating time)
12:45 pm Afternoon classes begin
2:45 pm Students dismissed

Thank you for ensuring your children get to school on time. It sets them up for success when they hear important teacher information that is given at the start of the day, including the morning lesson plan. Not only is it a life skill to be on time and punctual, but generally speaking, it is a courtesy to your child's teacher and classmates to not interrupt the flow with your late arrival once the day has already started. Lastly, arriving on time ensures a calm, stress-free start to the school day, and it's a great social opportunity for your child to connect with classmates before the day begins. Ideally, arriving at school for 8:35am is optimal.



EARLY WARNING VOICE MAIL: 604-668-6498

If your child is going to be absent or late, please phone the Early Warning phone number to leave a message.

When leaving a message on the Early Warning Line, please state your child's name, division and reason for absence.

Students who arrive late are asked to please sign in at the office upon arrival.

You will be contacted by the school office if you have not notified us of your child's absence or if they have not signed in late.

For extended absences or vacations, parents should notify the teacher and/or office in writing. An Extended Absence Form is available at the school office.

PLEASE CONTACT THE SCHOOL OFFICE TO INFORM US OF ANY CHANGES TO YOUR PHONE NUMBERS OR CONTACT INFORMATION.

2023-2024

The Westwind Wave



Our Westwind Wave Logo: Ms. June Chiba, a former Principal at Westwind, designed our Westwind Wave school logo. Have you ever wondered what it represents? The colour blue in the design represents our school's **proximity to the Fraser River**. The yellow in the design represents **the sun**. The combination of both the water and sun are crucial elements in our ecosystem that are required for **growth**. The wave represents **momentum** and the everchanging tide of **teaching and learning**, and the logo's shape is circular to represent **forward momentum**.

For the 2023-2024 school year, we will be unpacking our school logo with the students, staff and parents, and embarking on a community-wide initiative that we're calling "The Wave of Kindness." We encourage all students at Westwind to start a ripple and create a Wave. As the Dalai Lama so wisely said, "Be kind whenever possible. It is always possible."

2023-2024 SCHOOL CALENDAR

Standard School Calendar and Non-instructional days are below. Please check our website for calendar updates and ongoing school events and activities: <https://westwind.sd38.bc.ca>.

Tuesday, September 5	First day of school
Wed, September 13	Student Photo Day
Friday, September 15	Terry Fox Assembly
Thursday, September 21	Meet the Staff
Friday, September 22	Professional Development Day
Monday, October 2	Truth & Reconciliation Stat holiday
Monday, October 9	Thanksgiving Day
Wed, Oct 18 & Thur, Oct 19	Early Dismissal for Learning Updates (1:45pm)
Friday, October 20	Provincial Professional Development Day
Monday, November 6	Student Photo Retake Day
Friday, November 10	Remembrance Day Assembly
Monday, November 13	Remembrance Day Stat Holiday
Friday, December 1	Professional Development Day
Mon, Dec 25 to Fri, Jan 5	Winter Vacation
Monday, January 8	Return to School
Monday, January 29	Professional Development Day
Wed, Feb 14 & Thurs, Feb 15	Early Dismissal for Learning Updates (1:45pm)
Friday, February 16	District-wide Professional Development Day
Monday, February 19	Family Day Holiday
Thursday, March 14	Last day of school before Spring Break
Friday, Mar 15 to Thur, Mar 28	Spring Vacation
Friday, March 29	Good Friday
Monday, April 1	Easter Monday
Tuesday, April 2	Return to School
Friday, May 17	Professional Development Day
Monday, May 20	Victoria Day Holiday
Friday, June 7	Sports Day (rain out day – Fri, Jun 14)
Tuesday, June 25	Grade 7 Farewell Assembly
Thursday, June 27	Year End Assembly / Last Day of School for Students

COMMUNICATION AT WESTWIND

Westwind is a strong learning community that is built upon a communicative and collaborative partnership between staff, students and parents. We want families to feel well-informed, welcomed, included and connected to their child's school.

As a staff, we believe that effective communication is crucial to building and maintaining a positive working relationship between home and school. The parents at Westwind Elementary are an integral part of the team. Working together as partners, we can spark your child's curiosity and enthusiasm for learning. Our close working relationship as a home/school team can do much to contribute to your child's happiness and success at school.

There are many opportunities for parents to connect with the school, such as attending school events, Learning Updates, and being active members of the PAC.

We appreciate your suggestions and questions. If you need to meet with a teacher, Mr. Juhasz or Mrs. Tse, please call the school or email the staff directly to arrange an appointment.

Communication at Westwind occurs in many different ways, including:

- All students in grade 1 to 7 use student agendas and these provide an opportunity for home/school communication.
- The Westwind Wave eNewsletter.
- Timely emails are sent to keep families updated with important announcements and relevant information.
- The Westwind School website provides dates and information via the home page School News, a school calendar of events and more. Please check it regularly: <https://westwind.sd38.bc.ca>
- Families can also follow Westwind on Instagram @westwindwaves



604-668-6497



westwind.sd38.bc.ca



@westwindwaves



Westwind PAC



Is your child going to be absent? Or late?
Please call our early warning line:

604-668-6498

RICHMOND
SCHOOL DISTRICT NO. 38

THE PARENT ADVISORY COUNCIL (PAC)

The primary purposes of the PAC are:

- to provide a forum for consultation between the school and parents on matters of general concern to the school community
- to assist with and contribute to various school-related activities
- to promote the development of positive school-community relations
- to provide information sessions for parents on topics of interest

The Parent Advisory Council (PAC) is a collective voice of the parents at our school. Our Westwind PAC is a great opportunity to engage, inform and empower our family and school partnerships. Typically, the business of a PAC includes volunteer activities, fundraising, discussing ideas and aspirations for the school and giving input into school-based life. At Westwind, our PAC meetings also include a Principal's Report and social connection with each other to strengthen and build our community. Please come! ALL Westwind parents are automatically part of the PAC and welcome to attend meetings. You can come to one meeting, or all of them! We would love your involvement.

MUNCH-A-LUNCH

Munch-a-Lunch is an Online Ordering System that our PAC uses for school lunches and fundraising. It allows our parent volunteers to run all aspects of our PAC lunch and fundraising programs online, giving parents a fast and easy way to place orders for their children and pay online. A quick link is available on our school website.



SCHOOL CASH ONLINE

Westwind School uses SchoolCashOnline, an online fee payment system that allows parents to pay online for all student fees, field trips and school related items. For more information on how to create your profile, add students and make payments, a Parent Quick Guide is available at the office. A quick link is available on our school website.



MYEDUCATION PARENT PORTAL

Progress reports will be published electronically by PDF in your MyEducation Parent Portal. The MyEd Parent Portal is used to view and access progress reports. Paper copies of progress reports will no longer be sent home. MyEd Parent Portal instructions will be posted on our school website. Your MyEd Parent Portal account also gives you read-only access to attendance records and student/pupil numbers. A quick link is available on our school website.



PARENT TECH SUPPORT

If you need tech support with your MyEd Parent Portal account, please email the SD#38 parent tech help desk: myedparentportal@sd38.bc.ca

CELL PHONES & ELECTRONIC DEVICES

Westwind is supportive of family decisions around the use of cellular technology outside of school hours.

During school hours, students bringing any Personal Technology Devices (phones, tablets, smart watches, laptops) to school do so at their own risk, as we cannot be responsible for loss or damage to them.

Within the school, the use of personal technology devices (phones, tablets, smart watches, laptops) is not be permitted during the hours of 8:40 am to 2:45 pm. This includes recess and lunch breaks. On occasion, classroom teachers may allow students to use this technology as a learning tool. Students will be made aware when their personal devices are to be used in these situations.

There are several reasons for these expectations:

1. The school has landline phones available for students to use. With teacher permission, students may use the school phones for special circumstances and urgent matters.
2. Student use of personal technology devices (phones, tablets, smart watches, laptops) during the recess and lunch time breaks cannot be monitored by staff.
3. Personal technology devices have a variety of features that can infringe on others' rights or privacy such as video and still photo and recording capabilities.

We trust that students will respect these expectations, if however, a child is having trouble meeting these expectations, the following may occur:

1. First Time: The device will be confiscated and the teacher will return it the end of the day.
2. Second Time: The device will be confiscated until the end of the day and the administration or child's teacher will contact a parent or guardian.
3. Third Time: The device will be confiscated and kept at the office until a parent or guardian comes to the school to retrieve it.

ITEMS OF VALUE should not be brought to school unless special arrangements are made with the teacher. The school cannot assume responsibility for items of value brought to school.

PROHIBITED ITEMS: Toy guns, water pistols, matches, firecrackers, knives, and similar articles must never be brought to school.

DRESS CODE: It is expected that all students come to school dressed appropriately. We ask that no hats or hoodies are worn in the hallways or during assemblies. Hats and hoodies may be worn at the teacher's discretion in their classrooms. Students should follow the expectations in the District Code of Conduct.



TRAFFIC SAFETY

Parents are encouraged to WALK or BIKE to school with their children to reduce the number of cars around the school. To ensure the safety of students, it is important that parents who drive their children to school and/or to the surrounding streets follow the directions for traffic and parking. Please role model safe behaviour by crossing at the cross walks.

SCHOOL PARKING LOT

DRIVE-THRU LANE is for PICK-UPS AND DROP-OFFS only. Please...

- proceed to end of lane when possible.
- always stay in your vehicle while stopped in the drive-thru lane.
- do not park your car in the drive-thru lane, you must be in it; do not stop and wait.

FREQUENTLY ASKED QUESTIONS:

What if my child....

...is sick (or will be late)? Please keep your child at home if he/she is sick. Leave a message on the Early Warning phone number: 604-668-6498. Please call every day that your child is sick or provide the absence dates. Late students should always sign in at the office.

...experiences a lengthy illness/absence? Please notify your child's teacher and the school office. An extended absence form may be required.

...wants to use the phone? Using the phone should only be for special circumstances and very urgent matters. Students can ask their teacher for permission to use the phone. (See cell phones & electronic devices outline on previous page.)

...needs to see a parent? Parents should go to the office and the office will call the classroom to have your child sent down. Parents are asked not to walk through the halls during school hours. Visitor Badges (available in the office) are needed if you are volunteering in a classroom or for the school. Thank you.

...forgets a lunch or a water bottle? Students should let their teacher know and a snack may be provided, or a parent may be called. Any lunch drop offs should be brought to the school office lunch table to limit disruptions to the classroom. Our water fountains are fully operational.

...has an appointment or needs to leave early? Please send a note in the agenda or an email to the teacher ahead of time so your child can be dismissed at the required time. Allow enough time for your child to sign out at the office. As a courtesy to your child's teacher and classmates, if possible, please arrange to have your child leave at a natural break (recess or lunchtime).

...needs to arrive early? It is expected that students arrive to school no earlier than 8:35 a.m.

...loses an item? Check the lost and found bin near the front office. The school cannot be responsible for lost electronic items. For smaller items, please check with the office. All unclaimed items are donated at the end of each term.

DISTRICT CODE OF CONDUCT

HOW WE LEARN AND WORK TOGETHER

The Board of Education recognizes its obligation to provide all members of our school district community with a positive climate and a safe, healthy environment.

As we learn and work together, we will...

- 1** Show respect for the diversity of the members of our school and district community.
- 2** Behave in a safe, considerate and courteous manner.
- 3** Not threaten, harass, intimidate or assault, in any way, any person within our school district community, through physical violence, print or electronic media.
- 4** Not be in possession of weapons, dangerous articles, alcohol or illegal drugs while in school or work.
- 5** Show respect and pride in our school district buildings and equipment through care and appropriate use of school district property.
- 6** Respect the non smoking environment of our schools and school district facilities.

Our expectations for how we learn and work together shall apply to everyone in our schools and at school functions.

The complete code of conduct
is available online at:
sd38.bc.ca/codeofconduct



RICHMOND
SCHOOL DISTRICT NO. 38

CORE COMPETENCIES

C

Communication

1. Connect and engage with others
2. Acquire, interpret, and present information
3. Collaborate to plan, carry out, and review constructions and activities
4. Explain/recount and reflect on experiences and accomplishments

T

Creative Thinking

1. Novelty and value
2. Generating ideas
3. Developing ideas

T

Critical Thinking

1. Analyze and critique
2. Question and investigate
3. Develop and design

PS

Positive Personal & Cultural Identity

1. Relationship and cultural contexts
2. Personal values and choice
3. Personal strengths and abilities

PS

Personal Awareness & Responsibility

1. Self-determination
2. Self-regulation
3. Well-being

PS

Social Responsibility

1. Contributing to community and caring for the environment
2. Solving problems in peaceful ways
3. Valuing diversity
4. Building Relationships